



FEBRUARY 7, 2022 BOARD MEETING AGENDA

8:00 P.M. in the Middle School Auditorium

1. Opening Meeting

Welcome members: The Board of School Directors will proceed with the February 7, 2022 Board Agenda.

Call to Order (President Swanson)

2. Pledge to the Flag

3. Approval of Minutes

Approval of the January 10, 2022 Regular Board Meeting Minutes, the January 10, 2022 Building and Property Committee Meeting Minutes, and the January 10, 2022 Committee of the Whole Meeting Minutes.

4. Student/Staff Recognition and Board Reports - Rylee Hall, Cody Jones, and Elizabeth Sheriff

5. Financial Reports

5.a. Payments of Bills

General Fund		
Procurement Card	\$	17,430.32
Checks/ACH/Wires	\$	3,567,680.03
Capital Projects Reserve Fund	\$	24,560.72
Cafeteria Fund	\$	110,867.32
Student Activities	\$	<u>27,489.30</u>
Total	\$	3,748,027.69

Motion to approve the Payments of Bills as presented.

- 6. Reading of Correspondence**
- 7. Recognition of Visitors**
- 8. Public Comment Period**
- 9. Old Business**
- 10. New Business**
- 11. Personnel Items - Actions Items**

11.a. Leave Without Pay - Alison Brown

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Alison Brown is requesting 2.5 days of leave without pay for March 2, March 3, and March 4, 2022.

The administration recommends the Board of School Directors approve Alison Brown's request for leave without pay as presented.

11.b. Resignation of a High School Foreign Language Teacher - Mrs. Laura LaRose

Mrs. Laura LaRose has submitted a letter of resignation from her position as High School Foreign Language Teacher.

The administration recommends the Board of School Directors accept Mrs. LaRose's resignation as presented.

11.c. Recommended Approval of an Extra Duty and Coaching Position

Mr. Joseph Sinkovich, High School Assistant Principal and Athletic Director, would like to recommend the following individuals for an extra duty and coaching position:

- Ms. Lauren Hetrick for the position of High School Musical Vocal Coach replacing Edward Wilson who resigned.
- Ms. Caitlyn Kerver for the position of Assistant High School Cheerleading Coach replacing Suzette Barnes who resigned.

The administration recommends the Board of School Directors approve Ms. Hetrick for an extra duty position and Ms. Kerver for a coaching position for 2021-2022 as presented.

11.d. Resignation of Extra Duty Positions

Heidi Badda has submitted a letter of resignation from the extra duty position of 3rd Grade Level Co-Leader effective the conclusion of the 2021-2022 school year.

Molly Kordes has submitted a letter of resignation from the extra duty position of 3rd Grade Level Co-Leader effective the conclusion of the 2021-2022 school year.

The administration recommends the Board of School Directors approve the extra duty resignations as presented.

11.e. Recommended Approval of Student Interns for the Special Education Department

Dr. Abigail Leonard, Supervisor of Ancillary Services, is recommending the following High School Student Interns for the Special Education Department:

- Abriale Hershey
- Emilee Sullivan

The administration recommends the Board of School Directors approve hiring paid student interns for the Special Education Department at a rate of \$10.62 per hour based on the Classified Employee Agreement for 2021-2022 as presented.

11.f. Recommended Approval of a Custodian

Ms. Cheri Frank, Director of Custodial Services, recommends the following candidate for an available custodial position:

- Summer LaFrance for the position of full-time, third shift Custodian at the High School replacing Stephanie McHenry at an hourly rate of \$14.73 for the 2021-2022 school year.

This new hire is subject to the Probationary Period as spelled out in the Classified Staff Handbook. The administration recommends the Board of School Directors approve the custodial new hire as presented.

11.g. Recommended Approval for a Middle School Special Education Teacher - Ms. Emily Hangen

Education:

Shippensburg University - Elementary and Special Education (Bachelor's Degree)

Experience:

Oak Flat Elementary School - Student Teaching

Newville Elementary School - Student Teaching

The administration recommends the Board of School Directors appoint Ms. Emily Hangen to the position of Middle School Special Education Teacher, replacing Alexa Moran who has resigned. The compensation for this position should be established at Bachelor's Degree step 1 \$54,955.00, plus a \$400.00 special education stipend for the 2021-2022 school year, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.h. Recommended Additional Mentors for 2021-2022

Based on the provisions of the teacher induction program, each teacher new to a school district is assigned a mentor teacher. As per the provisions of the contract between the Big Spring School District and the Big Spring Education Association, individual mentor teachers receive a stipend. The recommended additional mentors for 2021-2022 are listed below:

Inductee	Building/Subject	Curriculum Mentor
Emily Hangen	Middle School Special Education	Jessica Sprecher
Kylie Shaul	High School Counselor	Jocelyn Kraus

The administration recommends the Board of School Directors approve the 2021-2022 mentor teachers as presented.

12. New Business - Actions Items

12.a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Matthew Kump	\$1,650.00
Brooke Markle	\$1,548.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

12.b. Recommended Approval for Building Utilization Requests

- Randy Jones is requesting to utilize the high school gym for 5th and 6th Grade Winter League Girls' Basketball from January 16 - February 13, 2022 from 1:00 until 5:00 pm.
- Tara Lay is requesting pool utilization on January 30, 2022 from 1:30 until 4:00 pm.
- Matt Bixler is requesting to utilize Oak Flat and Mount Rock Elementary School softball fields for Big Spring Hurricane Softball from March 1 - October 28, 2022. Sunday games will be held from 1:00 until 6:00 pm.
- Lauren Hetrick is requesting to utilize the high school auditorium, LGR, and commons area for *The Wizard of Oz* School Musical on March 6, 2022 from 2:00 until 5:00 pm.
- Christie Katora is requesting to utilize the high school pool and commons for the Big Spring Aquatics Club End-of-Season Banquet on March 13, 2022 from 2 until 5:00 pm

Because these utilization requests are on a Sunday, Board action is necessary. The administration recommends the Board of School Directors approve the utilization requests as presented.

12.c. Cumberland Perry Area Career & Technical Center 2022-2023 General Fund Budget Proposal

The Cumberland Perry Area Career & Technical Center has prepared a General Fund Budget for the 2022-2023 school year and it is included with the agenda.

The administration recommends the Board of School Directors approve the proposed 2022-2023 CPACTC General Fund Budget as presented with the understanding that the actual cost for Big Spring's participation in the Career & Technical Center will be determined based on final enrollment calculations.

12.d. Recommended Approval of the FFA Agriculture Advisory Council Member Roster

Mrs. SaraBeth Fulton and Mrs. Sherisa Nailor, High School Agriculture Education Teachers have requested the Board of School Directors approve the member roster of the Agriculture Advisory Council which has elected 3 new members.

The administration recommends the Board of School Directors approve the Agriculture Advisory Council of Members roster as presented.

12.e. Recommend Approval of Erate Technology Capital Project

The Board of School Directors approved the 2022 Capital Project List last month less the District Office planetarium project and technology projects. The administration presented a technology project at the Committee of the Whole tonight. The winning bid will be presented at the next board meeting.

- Replace network switches and Wi-Fi access points at a net cost not to exceed \$250,000. District will receive Federal eRate funding of around 70%.

The administration recommends the Board of School Directors approve the eRate Network Switches and Wi-Fi Access Points Technology Capital Project. The funding for the project will come from the Capital Project Reserve Fund.

12.f. Recommend Approval of Capital Project Contracts

On January 10, the Board of School Directors approved the 2022 Summer Capital Projects. Below are the proposals of the capital project:

- **Middle School Generator Power** - Lobar, Inc. to run generator power at the Middle School for bathroom lighting, Wi-Fi, phones, intercom, and air conditioning for the servers at a cost of \$55,960.
- **Newville Door #10** - Herschocks to remove and replace door #10 at Newville Elementary for the purpose of widening the doorway for access of certain equipment into the elementary school.

The administration recommends the Board of School Directors approve the 2022 Summer Capital Project proposals.

12.g. Capital Project Payments

- Trane invoice (312325649) for \$109,186.00 for Middle School HVAC Controls. The invoice will be paid with ESSER funds.

The administration recommends the Board of School Directors approve the payments from the Capital Project Reserve Fund.

12.h. Approve Extension of LIU Joint Purchasing Board Electric Group Participation Agreement

The District has participated in the Lincoln IU Joint Purchasing Board electric group purchasing since December 2015. LIU Joint Purchasing Board is able to receive highly competitive pricing due to hedging. This agreement would extend the use of the Joint Purchasing Board to purchase electricity through 2026.

The administration recommends the Board of School Directors approve the continuation of the Lincoln IU Joint Purchasing Board Electric Participation Agreement and Electricity Transaction Confirmation with Direct Energy from December 2023 through December 2026. The administration is authorized to sign the associated documents and contracts with this agreement.

12.i. Recommended Approval of a Non-Resident Student Attending Big Spring High School

Carmen Carr, mother of High School senior Akala Johansson, is requesting permission for Akala to attend Big Spring High School for the remainder of the 2021-2022 school year and graduate with the class of 2022, per the conditions outlined in Board Policy 202.1: "The Board may permit the admission of nonresident students in accordance with Board policy. The parents/guardians are required to provide the necessary transportation.

The administration recommends the Board of School Directors approve Ms. Carr's request for Akala Johansson to attend Big Spring High School for the remainder of the 2021-2022 school year and graduate with the class of 2022 (if eligible) as per the conditions outlined in Board Policy 202.1.

12.j. Recommendation for Mini-Thon Bingo Fundraiser

High School Principal, Mr. Jason Shover, is requesting permission to conduct a MiniThon Bingo Night Fundraiser in the high school cafeteria on Sunday, February 27, 2022 from 5:00 - 9:00 pm.

The administration recommends the Board of School Directors approve the High School MiniThon Bingo Night Fundraiser as presented.

13. New Business - Information Item

13.a. Custodial Employment Status Update

Several individuals were recently approved for hire in Custodial positions but failed to finalize the employment on-boarding process and never started employment with Big Spring School District:

- Corrine Rice for the position of full-time second shift Custodian at the High School
- Tammy Hood for the position of part-time second shift Custodian at Mount Rock Elementary School
- Missy Seiders for the position of full-time Custodian at Mount Rock Elementary School

13.b. Agricultural Advisory Committee Agenda and Minutes

The High School Agriculture Teachers have provided a copy of the Agricultural Advisory Committee Meeting Agenda and Meeting Minutes from their October 7, 2021 meeting.

13.c. Aide Positions through ESS the District's Contracted Service Provider

Dr. Abigail Leonard, Supervisor of Ancillary Services, recommends the ESS aides listed below:

- Clayton Maiden - full-time ES Aide at Oak Flat Elementary replacing Tiffany Blumenschein who has resigned. Clayton's employment start date was January 24, 2022.
- Kamille Kulawiecz - full time Aide at Oak Flat Elementary replacing Samantha Bucy who has resigned. Kamille's employment start date will be February 14, 2022.

13.d. Proposed 2022 - 2023 School Calendar

The administration has drafted a proposed School District Calendar for the 2022-2023 school year. Copies of the proposed calendar have been provided to the Board of School Directors for review as an information item that will be included on the February 22, 2022 agenda as an action item.

14. Discussion Item

15. Future Board Agenda Items

16. Board Reports

16.a. District Improvement Committee - Mr. Fisher and Mr. Myers

16.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle

16.c. Cumberland Perry Area Career and Technical Center - Mr. Piper and Mr. Wardle

16.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle

16.e. Finance Committee - Mr. Deihl, Mrs. Hurley, Mr. Over, and Mr. Piper

16.f. South Central Trust - Mr. Deihl

South Central Trust Executive Committee meeting was held on January 26th at the CAIU. The first half of the year financials (claims) were presented, see attached. Other topics included reinsurance (Stop Loss) discussion, compliance update, and RSP rating and reserve requirements discussion. Meeting minutes are attached. SCT Full Board meeting is 5/18/22 @ 3PM via Zoom.

16.g. Capital Area Intermediate Unit - Mr. Swanson

16.h. Tax Collection Committee - Mr. Swanson

January 18th Meeting Packet is attached. Routine business completed (Financial Audit, 2022 Bureau Budget, Committee Assignments). The January meeting did have a quorum.

16.i. Future Board Agenda Items

16.j. Superintendent's Report

17. Meeting Closing

17.a. Business from the Floor

17.b. Public Comment Regarding Future Board Agenda Items

17.c. Adjournment

Meeting adjourned at _____ pm, **Monday, February 7, 2022.**

Next scheduled meeting is **Tuesday, February 22, 2022.**